

SELF SERVICE: Financial Activity

Welcome to SELF SERVICE! The information found under Self Service: Student Finance is your gateway to successfully managing your financial responsibilities while at Meredith College. From these pages you can view your billing statement, make a payment, review your financial aid, check for refunds and much more. Below are some tips to help you navigate these important pages.

mcis.meredith.edu – Opening page: Click *Student Finance*

Hello, Welcome to Colleague Self-Service!
Choose a category to get started.

- Student Finance**
Here you can view your latest statement and make a payment online.
- Tax Information**
Here you can change your consent for e-delivery of tax information.
- Employee**
Here you can view your tax form consents, earnings statements, banking information, timecards and leave balances.
- Student Planning**
Here you can search for courses, plan your terms, and schedule & register your course sections.
- Finance Administration**
Here you can view the Student Finance information as a student would so you can help the student with any questions.

Clicking Student Finance brings up the **Account Summary Page**.

From here, you can click on **Make a Payment** or **Account Activity**

Financial Information • Student Finance • Account Summary

Account Summary
View a summary of your account

Account Overview

Amount Overdue	\$3.00	
= Total Amount Due	\$3.00	Make a Payment
Total Account Balance	\$3.00	Account Activity
Fall 2018 Full Term	\$3.00	
Spring 2018 Full Term	\$0.00	
Fall 2017 Full Term	\$0.00	

ACCOUNT ACTIVITY

The **Account Activity** page allows you to select a term (semester) to view details about the account for *that term*. The total balance due for that term shows in the dark grey bar across the bottom of the page. (To see the *overall total balance due*, see the MAKE A PAYMENT page). In the upper right corner of the page, you can click on **View Statement** to view and print the bill.

Financial Information · Student Finance · Account Activity

Account Activity

View your Financial Activity

Term: Fall 2018 Full Term - Balance: \$3.00 [View Statement](#)

Charges \$2,945.00 — Payments \$182.00 — Financial Aid \$2,760.00 = Balance \$3.00

[Expand All](#)

Charges	\$2,945.00
Payments	\$182.00
Financial Aid	\$2,760.00
Balance	\$3.00

Click the **Expand/Collapse All button** to open the page to view information under each section.

CHARGES

This section lists the courses you are registered for, course fees, and any other miscellaneous charges like parking permits, add-on meal plans, residence hall/apartment fines, or security fines.

Charges								\$23,863.01
Tuition								\$21,270.00
Section	Course Title	Billing Credits	CEUs	Days	Times	Classroom	Instructor	Status
ART-101-B	Drawing I	3.00		TTh	2:00-4:50 PM	Gaddy Hamrick Art Center 206	C. Johnson	New
BIO-211-A	Plant Biology	3.00		TTh	9:30-10:50 AM	Science and Math Building 157	A. Powell	New
BIO-241-A	Plant Biology Laboratory	1.00		W	2:00-4:50 PM	Science and Math Building 157	A. Powell	New
ENG-297-A	Topic: Disability in Literatur	3.00		MWF	12:00-12:50 PM	Ledford Hall 206	Z. Linge	New
GEO-288-A	St: Oceanography	3.00		MWF	9:00-9:50 AM	Ledford Hall 214	M. Stutz	New
MAT-191-A	Calculus I	4.00		MTWThF	11:00-11:50 AM	Science and Math Building 261	P. Clemons	New

Course Fees		\$155.00	^
Description			Amount
Course Fee - Art			\$155.00

Security Fees and Fines		\$125.00	^
Description			Amount
Parking Registration			\$125.00

Health Ctr Misc Fees		\$2,093.00	^
Description			Amount
Medical Insurance			\$2,093.00

Service Charges		\$35.00	^
Description			Amount
Svc Chg-Pay Plan Non Refundabl			\$35.00

Other Fees		\$185.00	^
Description			Amount
Student Activity Fee			\$60.00
Graduation Fee			\$125.00

Under the PAYMENTS section, click the receipt number on the left to view or print a payment receipt.

Payments						\$2,963.01	^
Click a receipt number to view a full copy of the payment receipt.							
Receipt Number	Date	Amount	Pay Method	Reference Number			
000332813	1/11/2023	\$1,305.75	Check - In Office	126			
000333239	2/1/2023	\$272.42	Check - In Office	127			
000333719	2/17/2023	\$641.00	Transfer				
000333720	2/17/2023	\$199.00	Transfer				
000334005	3/1/2023	\$272.42	Check - In Office	128			
000334705	3/29/2023	\$272.42	Check - In Office	129			

Loan disbursements will also show under the PAYMENTS tab.

Receipt Number	Date	Amount	Pay Method	Reference Number
U0810D0965	8/10/2021	\$2,395.00	Direct Grad PLUS Loan	
U0810D0966	8/10/2021	\$10,142.00	Direct Unsubsidized Loan	

FINANCIAL AID

Under this section, you can view your awards and see whether they've been disbursed to your student account or not.

Financial Aid								\$20,900.00	^
Award	Awarded	Term	Disbursed	Anticipated	Other Terms	Loan Fee	Currently Ineligible	Comment	
J. Chamblee International Student Scholarship	\$1,308.00	Spring 2023 Full Term	\$1,308.00						
Emergency HEERF III Grant	\$3,100.00	Spring 2023 Full Term	\$3,100.00						
Ella Rumley Scholarship	\$2,500.00	Spring 2023 Full Term	\$2,500.00						
Meredith-Rumley Promise Scholarship	\$800.00	Spring 2023 Full Term	\$800.00						
Meredith College Grant	\$9,500.00	Spring 2023 Full Term	\$9,500.00						
Meredith International Grant	\$192.00	Spring 2023 Full Term	\$192.00						
Donor Supported Supplemental Grant	\$3,500.00	Spring 2023 Full Term	\$3,500.00						
Total			\$20,900.00	\$0.00					
Balance								\$0.00	

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If a Financial Aid refund is processed, you will see a REFUNDS section.

Refunds							\$3,622.00	^
Voucher	Date	Description	Amount	Pay Method	Reference Number	Transaction Number		
V0304465	9/7/2021	Fin Aid Refund	\$3,622.00	Check	0221620			

MAKE A PAYMENT

****PLEASE NOTE: If you have enrolled in an online ACI payment plan at payplan.acipayonline.com you will NOT make payments through Self Service. Log in to ACI Payments and make your payment there. If you are charged any additional fees that are NOT INCLUDED in your payment plan, you CAN pay for those charges here.****

Click **Collapse/Expand** to open the page and see details by TERM.

Note: Any term that has a balance will display. If the amount is a negative, this is a credit. In the case below, the negative credit balance under Summer 2020 is covering the balance under Fall 2020.

The **Total Amount Due** at the bottom of the page is a combination of all terms and is the actual amount due on the account. In this case, only Summer 2021 is due.

[Collapse All](#) Please Note: Amounts Due may include credit amounts.

Past (before 5/20/2024) \$3,426.00				
Summer 2020 Full Term				-\$1,106.00
Item	Payment Group	Date Due	Amount Due	Amount to Pay
Student Receivables	PMTW	Credit	-\$1,106.00	
Fall 2020 Full Term				\$1,106.00
Item	Payment Group	Date Due	Amount Due	Amount to Pay
Student Receivables	PMTW	12/1/2023 (Overdue)	\$1,106.00	\$1,106.00
2021 Summer Full Term				\$3,426.00
Item	Payment Group	Date Due	Amount Due	Amount to Pay
Student Receivables	PMTW	12/1/2023 (Overdue)	\$3,426.00	\$3,426.00
Total Amount Due				\$3,426.00

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To make a payment, click on the term(s) you want to pay in order to select them.

The screenshot displays the 'Make a Payment' interface. At the top, it says 'Total Payment : \$3.00' and 'Proceed to Payment'. A dropdown menu is open for 'ECheck - Web Payment', listing various payment methods. Below this, a table shows payment items:

Select	Item	Payment Group	Date Due	Amount Due	Amount to Pay
<input checked="" type="checkbox"/>	Student Receivables	PMTW	12/1/2018 (Overdue)	\$3.00	\$ 3.00

At the bottom, it shows 'Total Amount Due \$3.00'.

Click on the “Amount to Pay” box and enter the amount you wish to pay (if different from the amount showing) and hit the enter button on your keyboard. The “Total Payment” amount at the top of the screen should now match the amount you entered in the box.

Choose your Payment Method and Proceed to Payment.

If you’d like to print a receipt, see the PAYMENTS section under the ACCOUNT ACTIVITY page.

NOTE: Credit/Debit payments will incur a convenience fee. E-Check payments DO NOT incur the convenience fee. To pay by E-Check, just enter your bank account information (electronic routing and checking account numbers).

***If you are on a payment plan, the Date Due will show as “Overdue”. This is a system default and does not mean your account is past due.**

If you have further questions or need assistance regarding your bill or payment, please contact the Accounting Office at accounting@meredith.edu or call 919-760-8363.

Payments can be made in the Accounting Office located in Johnson Hall by ***check or cash only*** (we are unable to provide change for cash transactions). Payments can also be mailed to: Meredith College / Office of Accounting / 3800 Hillsborough St. / Raleigh, NC 27607

Questions pertaining to any kind of aid (loans, grants, scholarships) should be directed to Financial Assistance at finaid@meredith.edu or call 919-760-8565.