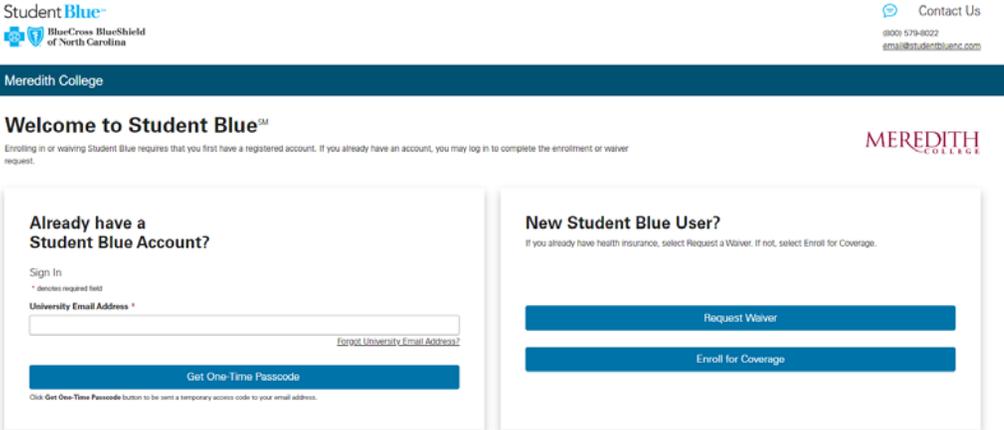
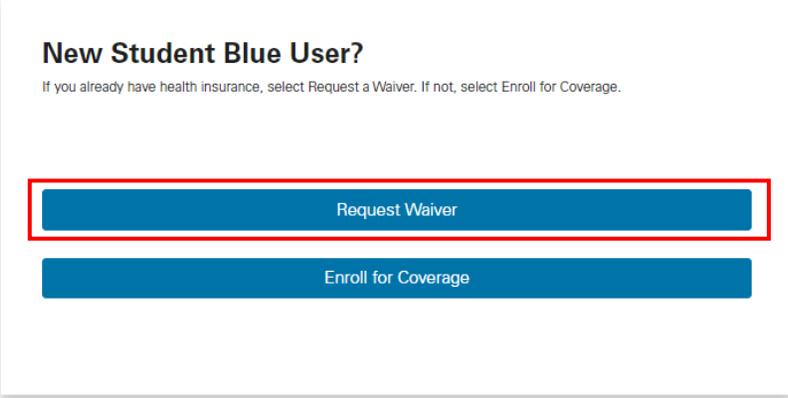


New Student – Waiver Request

This document will show you how to set up your account and complete a waiver in the Student Blue portal as a new student. Please note: it is recommended that you have a copy of your insurance card for the insurance policy that you plan to use to waive out of the Student Blue plan before you begin.

<p>1. Start by navigating to https://studentblue.bcbsnc.com/mc/login</p>	
<p>2. In the <i>New Student Blue User?</i> Tile, select the <i>Request Waiver</i> button</p>	

3. Enter your Meredith student ID number, making sure to include the leading zero in your ID number (as shown on your Meredith CamCard).
4. Enter your Date of Birth using the MM/DD/YYYY format
5. Click on the blue *Continue* button

6. Confirm that the information in the *Student Info* section is correct and hit the *Continue* button at the bottom of the page

Request Waiver

You must create an account to waive Student Blue coverage. Have your insurance ID card available to complete the online waiver request.

Student Information

* denotes required field

Unique Student Id *

Your Unique Student ID is issued by your University. It is NOT your social security number or any part of your email address. If you do not know your Student ID, please contact your University for assistance.

Example: 0123456

Date of Birth (mm/dd/yyyy) *

Continue



Student Information

* denotes required field

First Name *

Middle Initial

Last Name *

Student ID

Date of Birth

Gender *

 Female Male

Student Class *

 Graduate Undergraduate

Student Type *

 Domestic International

Continue

7. Confirm your Meredith email address, enter a second email address (i.e. your personal email address or a parent's email address). The secondary email will only receive copies of emails for actions taken in the portal but cannot be used to access to the account.
8. Enter up to two mobile phone numbers and opt-in to receive SMS messages from Student Blue (optional)
9. Click *Continue* to move to the next section

The screenshot shows the 'Account Information' form, which is the second step in a four-step process. The progress bar at the top indicates the current step. The form includes the following fields:

- University Email Address ***: A text input field containing 'jdoe@email.meredith.edu'.
- Confirm University Email Address ***: A text input field containing 'jdoe@email.meredith.edu'.
- Secondary Email Address ***: A text input field containing 'parent@gmail.com'.
- Confirm Secondary Email Address ***: A text input field containing 'parent@gmail.com'.
- Primary Mobile Phone Number**: A text input field containing '(919) 555-1212'.
- Yes, I would like this number to receive SMS Text Message Notifications
- Secondary Mobile Phone Number (e.g. Parent's Mobile Phone)**: A text input field containing '(201) 555-0123'.

A blue 'Continue' button is located at the bottom of the form.

10. Begin the *Insurance Info* section by selecting the name of your insurance company from the drop-down menu. If you cannot locate your insurance company, select Other and then type in the company name.
11. You will also need to enter the insurance company's phone number. This is likely found on the reverse of the insurance card and may be listed as customer service, member service, eligibility, etc.

The screenshot shows the 'Insurance Information' form, which is the third step in a four-step process. The progress bar at the top indicates the current step. The form includes the following fields:

- Insurance Company ***: A dropdown menu with 'Other' selected.
- Insurance Company Name ***: A text input field containing 'Acme Insurance Company'.
- Company Phone Number ***: A text input field containing '8005551212'.

An 'Add Additional Company Info' button is located below the phone number field.

- 12. Next, you will need to enter the policy number for the plan that you're covered under. This could also be your subscriber identification number or your member number, depending on what type of insurance you have.
- 13. Most plans will have a group or a plan number you can include that here as well.
- 14. You will also need to include the first name, last name and date of birth of the policy holder. If you are on your parent's plan, your relationship to the policy holder will be child. If this is your insurance plan than the relationship is self.

Policy Information

Policy Number (Numbers and Letters ONLY) *

Depending on your insurance provider this number may be listed as a Policy, Member, Account, Enrollee, or Subscriber identification number.

Group/Plan Number

Policy Holder First Name *

Policy Holder Middle Initial

Policy Holder Last Name *

Student's Relation to Policy Holder *

Policy Holder Date of Birth *

- 15. In the *Comparable Coverage* section, you will need to verify that your plan meets Meredith College's health insurance requirement, including that the plan will cover you in Raleigh, NC.

Comparable Coverage

Valid waiver requests MUST meet or exceed the following criteria: *

The Claims administrator must be based in the United States with a US telephone number and address for submission of claims. The plan must provide both emergency and non-emergency health care and mental health benefits in the Raleigh, NC area. Out of state Medicaid and state Children's Health Insurance Plans do not cover non-emergency care in the area. The plan must have participating hospitals, physicians, pharmacies, and mental health providers in the Raleigh, NC area. The plan must provide inpatient and outpatient mental health care (with at least 30 visits per year) and chemical dependency benefits that are comparable to the coverage provided by Meredith College.

- 16. Finally, in the *Proof of Coverage* section, you can upload an image of your insurance ID card, both front and back, or other document that includes your policy information.
- 17. Click *Continue* to move to the final section.

Proof of Coverage

Add Proof of Coverage

 Browse

Acceptable file types: .JPEG, .JPG, .PDF, .PNG

Acceptable file sizes: 50 MB per file

Insurance-Card.jpg	View / Download	34.3 KB	✓	✕
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[Continue](#)

18. The *Review & Certification* section allows you to review all the information you have entered and go back to edit anything that needs to be updated.

1 Student Info 2 Account Info 3 Insurance Info 4 Review & Certification

Review & Certification

Review your waiver information before submitting. Once your waiver is submitted you can no longer make any changes.

Student ID	0012345
Date of Birth	1/23/1994

Student Information [Edit](#)

First Name	Jessica
Middle Initial	
Last Name	Doe
Gender	Female
Student Class	Undergraduate
Student Type	Domestic

Account Information [Edit](#)

University Email Address	jpw@bemail.meredith.edu
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19. Once you are satisfied that the information submitted is correct, you will need to select the checkbox in the *Waiver Agreements* box.

20. You can then click *Submit* to process your waiver request.

Policy Number (Numbers and Letters ONLY)	ABC123456789
Group/Plan Number	012345
Policy Holder First Name	Jane
Policy Holder Middle Initial	-
Policy Holder Last Name	Doe
Student's Relation to Policy Holder	Child (Student is the Child of the Policy Holder)
Policy Holder Date of Birth	2/3/1973
Proof of Coverage Documentation	Insurance-Card.jpg

Waiver Agreements *

Certification - I attest that the above information is accurate and authorize its verification. I realize that if the waiver information is found to be invalid, the waiver request will be denied.

Submit

21. Your waiver request may take a few seconds to process. Your screen will be updated to show the waiver status, of either approved or pending. If verified electronically and approved, your Meredith account will show the health insurance charge removed within five business days. If the waiver request is in a pending status, a Blue Cross NC representative will verify coverage with your insurance company. You should receive an update on your waiver request within five to seven business days.

Waiver Request - Fall 2020

If you already have insurance, submit your insurance information below to request a waiver.
Your insurance information will need to be verified each semester.

MEREDITH COLLEGE

 Your Waiver Request Has Been Received

Your current waiver status is: **Pending**

Please check your email for updates regarding the status of your waiver.

[Go to Dashboard](#)

 Print

Waiver Request - Fall 2020

Student Information

First Name	Jessica
Middle Initial	
Last Name	Doe
Gender	Female
Student Class	Undergraduate
Student Type	Domestic
Student ID	002345
Date of Birth	1/23/1994

22. Confirmation emails will be sent to you both the primary and secondary email address. They are also available in the by clicking on the *Messages* option on the left navigation when you are logged into the Student Blue portal.

-  DASHBOARD
-  ENROLLMENTS & WAIVERS
-  MESSAGES
-  MY PROFILE
-  LOGOUT

Messages

EMAILS SMS TEXT

[Student Blue Waiver Status - Pending](#) Jun 15, 2020, 11:03 PM

[Welcome to Student Blue - New Account Details](#) Jun 15, 2020, 11:02 PM